

Skerne and Wansford Parish Council internal auditor's report – May 2016

	Checked	Comments
Cash book up-to-date	✓	
Invoices cross-referenced with minute book	✓	
VAT recorded and reclaimed	✓	
Section 137 expenditure accounted for separately	✓	
Receipts tally with bank statements	✓	
Financial Regulations in place	✓	
Insurance cover reviewed and in place	✓	
Register of assets kept and updated	✓	
Cheques tally with entries in cash book and counterfoils countersigned	✓	
Budget prepared in support of precept	✓	
Unusual financial activity identified	N/A.	
Bank reconciliations completed	✓	

Signed: *Paul R. W. J. J.* Internal auditor

Date: *07-05-16*