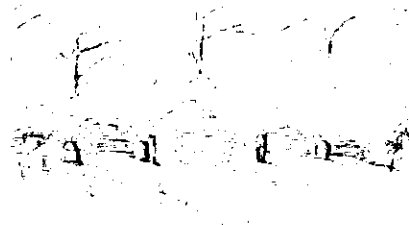


Skerne and Wansford Parish Council



Minutes of a meeting of the Skerne and Wansford Parish Council which took place on Tuesday May 10th 2022 in Wansford Village Hall at 7.30pm.

- 1 **Present:** Cllr Mark Padgett (in the Chair), Councillors Catherine Bristow, Lee Cawthorne, Leonie Jordan, Ann Kitching, Neil Robson.

Clerk to the Skerne & Wansford PC, Mrs Maria Cawthorne

- 2 **Apologies:** Cllr Charlie Dewhirst

- 3 **Election of a chair and vice chair:** The Clerk informed councillors that Cllr Charlie Dewhirst had expressed an interest in the chairmanship. Councillors agreed to appoint Cllr Dewhirst as Chair. Cllr Bristow volunteered to continue in the role as Vice-Chair. **Resolved:** Cllr Dewhirst be appointed as Chair, proposed by Cllr Bristow, seconded by Cllr Padgett and Cllr Bristow be appointed as Vice-Chair, proposed Cllr Kitching, seconded Cllr Jordan.

- 4 **Chair and vice chair to sign declarations of acceptance of office:** Cllr Bristow signed the declaration of acceptance of office. Cllr Dewhirst would sign at the earliest opportunity.

Cllr Bristow in the Chair

- 5 **Public session:** There were no members of the public present.

- 6 **Declarations of interest:** None

- 7 **Resolved:** To accept the minutes of the meeting on 18th March 2022 as a true and correct record. Proposed by Cllr Jordan and seconded by Cllr Padgett.

- 8 **To dispose of any business remaining from the previous meeting and, if necessary, decide on a course of action:**
- i **Noted:** that the East Riding of Yorkshire Council's (ERYC) policy on road signs would not allow for the display of the proposed traffic calming signs and that the project would no longer be viable.
 - ii **Noted:** that the SWPC had been successful in securing an award of £500 from the ERYC's Queen's Platinum Jubilee Fund. **Resolved:** that the clerk would make a payment of £500 to the nominated treasurer/chair of the S&W Jubilee Committee on receipt of the signed agreement and make any further payments to those members of the committee submitting receipts for associated costs, proposed Cllr Jordan, seconded Cllr Padgett.

- 9 **Finance:**

- i **Noted:** bank balances of £14844.11 (current) and £1282.82 (savings) as at 31st March 2022
- ii **Noted:** that parish precept of £3350.00 has been paid into the bank
- iii **Resolved:** to pay clerk's expenses of £80 for the year, proposed by Cllr Padgett, seconded by Cllr Robson
- iv **Resolved:** to reimburse the clerk £20 for the domain registration renewal with Easily Ltd, proposed by Cllr Jordan, seconded by Cllr Padgett
- v **Resolved:** to renew the ERNLLCA membership and pay the subscription of £305.52, proposed Cllr Padgett, seconded by Cllr Jordan
- vi **Resolved:** to pay the ERYC invoice 68242061, £103.20 for the supply and maintenance of the salt bins, proposed Cllr Robson, seconded Cllr Cawthorne.

- 10 **Administration and training:**

- i **Resolved:** that the SWPC declare itself as exempt from sending the completed Annual Governance and Accountability Return to the external auditor, having met the required criteria for exemption and that the exemption certificate would be signed and returned to the external auditor, proposed Cllr Padgett, seconded Cllr Robson
- ii **Resolved:** to approve the annual Governance Statement, proposed Cllr Padgett, seconded Cllr Cawthorne

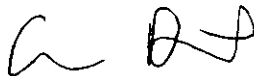
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- iii **Noted:** The Clerk expressed her thanks to Mr Malcolm Jordan who had very kindly carried out the internal audit and had provided some useful guidance for the parish council's consideration for future financial administration. **Resolved: to approve the annual Accounting Statement, proposed Cllr Jordan, seconded Cllr Padgett**
- iv **Accepted:** the explanation of variances for the year and the year-end bank reconciliation
- v **Resolved: that Cllrs Bristow, Cawthorne and Padgett would be responsible for checking the books on a meeting by meeting basis, proposed Cllr Jordan, seconded Cllr Robson**

- 11 **Resolved: Cllr Robson elected as representative to the Nafferton Feoffees Trust, proposed Cllr Cawthorne, seconded Cllr Padgett. Cllr Jordan elected a representative to the Wansford Village Hall committee, proposed Cllr Kitching, seconded Cllr Cawthorne.**
- 12 **Resolved: that the Clerk would be authorised to purchase the necessary equipment for the defibrillators, including pads and batteries and that the village pumps would be repaired where necessary and serviced with authorisation of the costs incurred delegated to the Chair and Clerk.**
- 13 **Items for next agenda:**
The Clerk advised that future agendas would include membership and matters arising from the minutes of the previous meeting. Items for the next agenda were website revamp, email provision for councillors and community consultation.
- 14 **Date of next meeting:** Tuesday 12th July 2022 at 7.30pm in Wansford Village Hall.

The meeting closed at 8.05pm

Signed:



Date:

12/7/22