

Skerne and Wansford Parish Council



300

Minutes of a meeting of the Skerne and Wansford Parish Council, which was held in the Wansford Village Hall on Tuesday May 20 2014 at 7.30pm .

- 1 **Present:** Couns Lynn Stockwell, Bryan Hills, Ian Lamble, Jackie Dobson, Cara Tite, ERY councillors Jonathan Owen and Jane Evison.
- 2 **Apologies:** Couns Sue Waites, Mark Padgett and Neil Robson.
- 3 **Election of chairman and vice-chairman:** chairman Coun Lamble, proposed Coun Stockwell, seconded by Coun Hills; vice-chairman Coun Dobson, proposed by Coun Hills, seconded by Coun Stockwell.
- 4 **Chairman's and vice-chairman's declaration of acceptance of office:** Both duly signed and witnessed.
- 5 **Acceptance of office for co-opted councillor Cara Tite:** Signed and witnessed
- 6 **To confirm the minutes of the meeting held on March 18 2014 as a true and correct record:** Proposed Coun Dobson, seconded Coun Hills.
- 7 **Public session:** No members of the public present.
- 8 **Declarations of pecuniary and non-pecuniary interests**
 - i Coun Hills and Coun Dobson in respect of items appertaining to the Wansford Village Hall.
- 9 **ERYC ward councillors:** Information re cancelled cluster meeting will be circulated.
- 10 **Financial Regulations** reviewed.
- 11 **Internal Audit and Control Policy** reviewed. **Resolved.** to appoint Coun Stockwell, proposed Coun Hills, seconded Coun Harrison, and Coun Dobson, proposed Coun Tite, seconded Coun Harrison, to check books/receipts/payments on a meeting by meeting basis. **Noted** that John Newland has indicated that he is willing to continue as internal auditor and that Mrs Mary Hudson has indicated she is willing to continue to check the accounts, etc halfway through the year. **Resolved** to continue this arrangement. Proposed Coun Dobson, seconded Coun Stockwell.
- 12 **Membership of ERNLLCA reviewed. Agreed:** that membership was useful. (see item 20viii). **Agreed:** that an clerk's membership of the SLCC (not due for renewal until January 2015) was useful.
- 13 **Reviewed:** Complaints and Freedom of Information policies.
- 14 **Resolved:** to adopt model terms of reference for the Personnel Committee, proposed Coun Stockwell and Coun Dobson; **Resolved:** Couns Stockwell, Dobson and Padgett appointed to sit on Personnel Committee.
- 15 **Noted:** that insurance is with Came & Co, renewal is due in December and that the long-term agreement ends on December 31 2015.
- 16 **Received:** Register of Assets.

17 **Election of representatives:** Nafferton Feoffees, Coun Harrison, proposed Coun Dobson, seconded Coun Hills. Driffield Navigation Trust deferred until July meeting.

18 **Dates of future meetings** - July 22, September 16 November 18, January 20, 2015, March 17, 2015. Venues for July and September meetings, Wansford Church..

19 **To dispose of any business remaining from the previous meeting and, if necessary, decide on a course of action:**

- i Wansford enhancement scheme: Five planters had been suggested for entrances to village, near bus shelter and at Chapel Lane. Coun Stockwell suggested using railway sleepers so that plants could root in the ground. Coun Stockwell took the Nafferton Feoffees bid form.
- ii Canal clean up: a good event.
- iii Newsletter: mid-July.
- iv To note upcoming parish cluster meeting on May 21 2014 at North Frodingham: cancelled.
- v Nafferton to Wansford footpath: Clerk to write to ERYC supporting Nafferton's bid for reinstatement, particularly regarding the Nafferton Feoffees interest in the Nafferton Recreation Club and its desire to include Wansford youngsters.
- vi **Defibrillators:** Lissett wind farm fund application had been deferred as resolutions on various issues had been needed from the parish council. However, YAS had indicated that funding for two defibrillators may be available; the village hall committee had requested an agreement concerning siting, electricity, etc.

20 **Finance**

- i **Resolved** to approve Annual Return, proposed Coun Harrison, seconded Coun Hills. **Noted:** that the Notice of Electors' Rights has been complied with.
- ii **Noted:** bank reconciliations and receipts and payments account for the year to March 31 2014.
- iii **Resolved:** to pay churchyard grants of £210 each. Proposed Coun Hills, seconded Coun Dobson.
- iv **Resolved:** to pay village hall grant of £260. Proposed Coun Stockwell, seconded Coun Harrison.
- v **Resolved:** to pay village hire of £60. Proposed Coun Harrison, seconded Coun Tite.
- vi **Resolved:** to reimburse clerk for sundry items of stationery, stamps, telephone/internet, etc, £115.77. Proposed Coun Dobson, seconded Coun Hills.
- vii Jubilee fund for discussion. Proposed that the money should be spent in Skerne on a bulb planting scheme as Wansford was benefiting from the Feoffees scheme. Proposed Coun Harrison, seconded Coun Hills.
- viii **Resolved:** to pay ERNLLCA subscription of £239.85 (see item 8). Proposed Coun Stockwell, seconded Coun Hills.
- ix **Noted:** VAT refund of £219.32.
- x **Noted:** receipt of precept £2,878.
- xi **Noted:** that Wansford noticeboard grant of £789.58 has been received.

21 **Training**

- i **ERNLLCA Basic chairmanship course.** No-one wished to attend.

22 **Correspondence**

- i **Pegasus Group** – Cottam Airfield Windfarm. **Noted.**
- ii **Conservative Group** – agenda re cluster meeting on May 21., Previously discussed.
- iii **Noted:** grant funding. from ERYC Local Grants Fund of £305 for salt and grit has been rolled over to March 31 2015; that £789.58 has already been claimed for the noticeboard, leaving £1,905.42 to be applied for.
- iv **ERYC, Flood and Coastal Risk Management:** Re Wansford Flood Reduction (circulated). **Noted.**
- v **Came & Co newsletter (e-circulated).** Draws attention to defibrillators and spring cleaning/litter picks. **Noted.**
- vi **ERYC:** Anti-social behaviour update. **Noted.**
- vii **UK National Inventory of War Memorials** – Skerne's new entry and Wansford's updated entry. **Noted.**

23 **Matters requested by councillors:** None

24 **Highways:** The south side of the bend at West End, Skerne, out of the village on the road to Cranswick, was in a bad condition and needed resurfacing. There were two large potholes, one outside Kitching's garage and another near Skerne Nook. **Agreed:** that clerk should write to ERYC highways.

25 **Other correspondence:** ER News; ERNLLCA newsletters, Glasdon products, etc. **Noted.**

26 **To receive reports from representatives:** Nafferton Feoffees had had some financial input into the takeover of the Nafferton Recreation Club by the Nafferton Parish Council. It was going to cater for all age groups and the Feoffees were

anxious to involve some younger people from Wansford in the scheme. A bike track/footpath between the villages had been discussed as a means of getting Wansford youngsters safely to the venue. Coun Harrison to try and source an article about these for the newsletter.

27 **Items for next agenda:** Driffield Navigation representative.

28 **Date of next meeting:** July 22 in Wansford Church.